



Institutional Development Plan

Pub Bongsor College

Pacharia, Kamrup, Assam



Institutional Development Plan (IDP)

Pub Bongsor College

Pacharia, Kamrup, Assam



Submitted to

**Directorate of Higher Education
Government of Assam**

Prepared by

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NEP Task-force, PBC

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Pub Bongsor College

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Preface cum Executive Summary

After a long dedicative journey of teaching and caring-to-each-other of the college fraternity, Pub Bongsor College has been provincialized in January 2021. In exercise of the authority conferred under provision 4 (1) of the Assam Education (Provincialization of services of Teachers and re-organization of educational institutes), Act, 2017 & amended Act, 2018 & in pursuance of Govt. sanctioned order no. AHE.490/2020/25, dated 01/02/2020; the services of the employees of Pub Bongsor College, Pacharia, Kamrup have been provincialized and they are now employees of the State government with effect from 01/01/2021.

The event is a remarkable in the chronology of the college as the institution witnesses a true and satisfactory culmination of a long history of untiring effort and struggle. The reward at the cost of suffering of its teaching and non-teaching staff for a long period was really meaningful in their individual lives. This was significantly a memorable moment for the college and the society of its neighborhood as well.

Pub Bongsor College at Pacharia was established in 1994 by the conscious and enthusiastic local social workers of seventeen villages under Pub Bongsor Mouza in the district of Kamrup, Assam. The college is situated on the north bank of the mighty Brahmaputra, and is about fifteen kms away from Gauhati University, and also the nearest Gauhati University affiliated college from the district head quarter i.e., Amingaon. Having a good means of transport and communication, the institution of higher education is just three hundred meters away from the Singimari bus stand of State Highway no. 02 and conveniently connected by Pacharia-Singimari PWD Road. The scenic beauty in the midst of agricultural landscape which is free from noise pollution promotes the college for better teaching-learning environment.

The college in a rural background is successfully striving for quality education to a large number of students since its inception. It provides the courses in humanities and social sciences. With its limited scope the institution of Higher education is spreading its wings in different academic and extension activities. Different cells

and committees, different coordinators of different responsibilities in the administrative hierarchy of the college are performing co-curricular and extra-curricular activities among the students and alumni.

Against the background of the changing scenario of Higher Education of India the neonatal collage is risking the challenges like NAAC visit under the guidance of Directorate of Higher Education (DHE) of Assam. Preparation of IDP (Institutional Development Plan) with due focus on spatial Master Plan of Pub Bongsor College is a part of that larger academic landscape and the evolutionary process of the college.

In reference to implementation of NEP-2020 in Assam, as directed by Directorate of Higher Education, Assam, the assigned NEP Task-force of the college has prepared the following IDP required to be analyzed and processed for official purposes by the DHE, Assam. In the process, the assigned NEP Task-force of the college has kept in view the Master Plan prepared in DWG format at AutoCAD and submitted to the Mission Director, Rastriya Uchattar Shiksha Abhiyan(RUSA), Assam cum Secretary, Higher Education Department, Assam to make it avail at Institutional Asset Record System under RUSA, Assam.

As per NEP-2020, Pub Bongsor College tries to chart 15-year perspective plan strategically to be implemented in phased manner. This IDP has included Pub Bongsor College specific long-term goals and short-term goals with its long-term and short-term challenges respectively with due focus on the themes of 'Access', 'Quality' and 'Future Readiness'.

Here, the NEP Task-force of Pub Bongsor College acknowledges the supervision of higher authorities and the cooperation of teaching and non-teaching staff along with its technical collaboration.

With regards

NEP Task-force

Pub Bongsor College

Office of the Principal

PUB BONGSOR COLLEGE, PACHARIA



পূব বংশৰ মহাবিদ্যালয়, পছৰীয়া

P.O.: Pacharia, Dist.: Kamrup (Assam)

Pin : 781104

Contact No.: 94355-53512

E-Mail ID : pbaishya720@gmail.com

Ref.....

Date : 19.09.22

To

TEAM NEP-2020

Directorate of Higher Education

Assam

Sub: Submission of Institutional Development Plan (IDP) in reference to
Implementation of NEP 2020

Sir

With reference to the subject cited above, our college is going to submit IDP for your kind perusal and further processing. I also certify that all the information provided in this document is true to the best of my knowledge.

Thanking you

Yours sincerely

Dr Pranita Baishya

Principal i/c

Pub Bongsor College

Principal
Pub Bongsor College
Pacharia, Kamrup, Assam

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INSTITUTION PROFILE

Pub Bongsor College

Pacharia, Kamrup-781104, Assam

Website-[www.http://pubbongsorcollege.ac.in/](http://pubbongsorcollege.ac.in/)

E-mail Id: pubbongsoecollege1994@gmail.com

1. Year of Establishment:	1994
2. Year of Temporary Affiliation:	1999-2000
3. Year of Permanent Affiliation:	2018
4. Year of Government Concurrence, Part I:	1999
5. Year of Government Concurrence, Part II:	2009
6. Year of Provincialization:	2021
7. Name of Principal:	Dr. Pranita Baishya
8. Teaching Staff:	a) Assistant Professor-10 b) Tutor Assistant Professor-07
9. Contractual Faculty:	05
10. Non-teaching Staff:	Librarian-01 Assistant Librarian-01 Library Assistant-01 Grade III-04 Grade IV-05
11. Governing Body President:	MinaramBharali
12. College Automation:	By S S Technology, Guwahati
13. Library Digitization:	Done in collaboration with K.C. Das Commerce College
14. UGC 2f, 12b:	Under process
15. NAAC Visit:	Under preparation

Vision & Mission

There is necessity to plan sustainable development of the nation's HEIs with holistic spatial planning, appropriate technological intervention and promotion with a human touch as a driver of solutions. Being centre of Higher education of seventeen villages under Pub Bongsor Mouza, Pub Bongsor College has the prime vision to be the destination of academic discourse and educational leadership of the neighboring community of the concerned localities. With due attention to the demand of quality higher education for all, the college has been striving to contribute to the holistic philosophy of social, moral, economic and spiritual uplift of the students through a refined educational culture. To build up our own heritage, our aspirations should be nourished and fulfilled under the aegis of the Pub Bongsor College. This is "Our PBC, My PBC". That is why the college strives...

- To provide quality education to the diverse population of the students and to ensure success.
- To achieve a holistic development of the learners in spheres of social, moral, economic, emotional and academic fields.
- To develop, attract and retain highly qualified teachers and staffs who are devoted and committed to the profession.
- To ensure the extension activities for the teachers and the staff to improve the academic, administrative and managerial qualities.



Literature Review

The present IDP for the college is related to the extensive study on the related literature. The following literature is reviewed for the present study:

- “Gram Panchayat Spatial Development Plan: Bongshar Gaon Panchayat” under Ministry of Panchayati Raj, Government of India, prepared by Indian Institute of Technology Guwahati in February, 2021.
- Institutional Development Plan: 2021-2026 prepared by Rajagiri Deemed to be University in December, 2021.
- Institutional Development Plan under Rashtriya Uchchatar Shiksha Abhiyan Scheme of MHRD submitted to Karnataka State Higher Education Council, Institution of Printing Technology Building, Karnataka submitted by Government First Grade College, Koratagere.
- Internal Quality Assurance Cell, P K Roy Memorial College’s plan of Dhanbad Institutional Development Plan 2019.
- Revised IDP from Kamla Nehru Institute of Technology, Sultanpur (U.P.) for Scaling-up Post Graduate Education and Demand-driven R & D & I.
- IDP under the World Bank supported Madhya Pradesh Higher Education Quality Improvement Project.
- Odisha Higher Education Program for Excellence & Equity Institutional Development Plan (IDP) of Panchayat Samiti Degree College, Budhapal.



Aims and Objectives

This study attempts to find out the gap between existing infrastructure of Pub Bongsor College and its future plans. It also attempts to classify its short term, medium term and long term future plans for a sustainable and equitable development of the institution of higher education. It tries to heighten its level to a state-of -the-art institution. The study strives to compete with the other pan Indian HEIs being instituted in a marginalized area like the northeast India. It aims at creation of resource information system for modeling an institution-specific workable roadmap of Pub Bongsor College. This proposes a holistic and sustainable development program and planning to enhance present situation of Pub Bongsor College creating framework for future policy decisions of the institution. The plan suggests the remedial development measurement of the college with due focus on good governance.



Methodology

The methodology adopted for Pub Bongsor College IDP is from both primary and secondary sources. The primary sources cover field visits, interview schedule, satellite images, drone camera images, still and digital photographs, and the Master Plan prepared in DWG format at AutoCAD. Discussions on various college developmental issues have been organized among the stakeholders, teachers, non-teaching staffs, students' representatives, some of students' parents and community members. Feedback forms were also circulated among the alumni members and students regarding academic and administrative data.

The secondary sources include comparative study of the related IDPs of other institutions, internet sources, library works, books and journals and articles etc.

Institution Development Plan: Pub Bongsor College

The concept of Institutional Development Plan (IDP) deals with the integration of various physical, social, economic and overall academic functions over the space of HEIs. Such integration is achieved by planned action over time and brings about balanced regional development. The basic objective of such IDP is to distribute the benefits of development among the maximum number of students and to minimize the regional disparities in levels of academic development. It attempts to achieve inter-sectoral consistency of academia with set input-output relationships and sets its targeted rates of sectoral and overall growth of the academic economy of the nation.

Against this background Pub Bongsor College, the newly provincialized college of Government of Assam has planned its future plans in three-terms (i.e., short term, medium term and long term) for its progressive academic development.

IDPs prepared for HEIs are overreaching planning documents that set out how a particular institution of higher education can develop and redevelop into the future. In this way, IDP, Pub Bongsor College provides the provision for preparing Master/Development Plans for its institutional holistic growth and development.

The IDP of the college identifies land and infrastructure usage of the college which includes land allocation and usage, provision for infrastructure services, creating academically productive, efficient, and equitable intellectual growth. This IDP using the latest Geographical Information System (GIS) technology would be an internal component of the Master Plan to promote growth and guide and to regulate present and future development of the institution with a perspective of 5-15 years under the overall supervision of RUSA, Assam.



Geographic Location of Pub Bongsor College

Pub Bongsor College is located under Sualkuchi Development Block in Hajo Revenue Circle of Kamrup district of Assam. The total area is spread over 14,552.08 SqM (3.60 Acre) or 10 Bigha 4 Katha 7.76 Lessahaving latitude 26.22° and longitude 91.62°. The college has a total length of boundary wall : 734.12 M.

Climate

The climate of Pub Bongsor College is usually a cold and foggy in winter. It is moderately hot during spring and a temperately hot but humid in summer. In March and April, the weather begins to grow a little warmer. Average temperature ranges from 12 to 38 ° C during the year. In winter, temperature ranges from 15 to 25 ° C during day and 8 to 15 ° C during night. The summer temperature ranges from 25 to 38C ° during day and 15 to 25 ° C during night. Average annual rainfall varies from 1500 mm to 2600 mm in Kamrup district as well as in the area of Pub Bongsor College.

Geology and Geomorphology

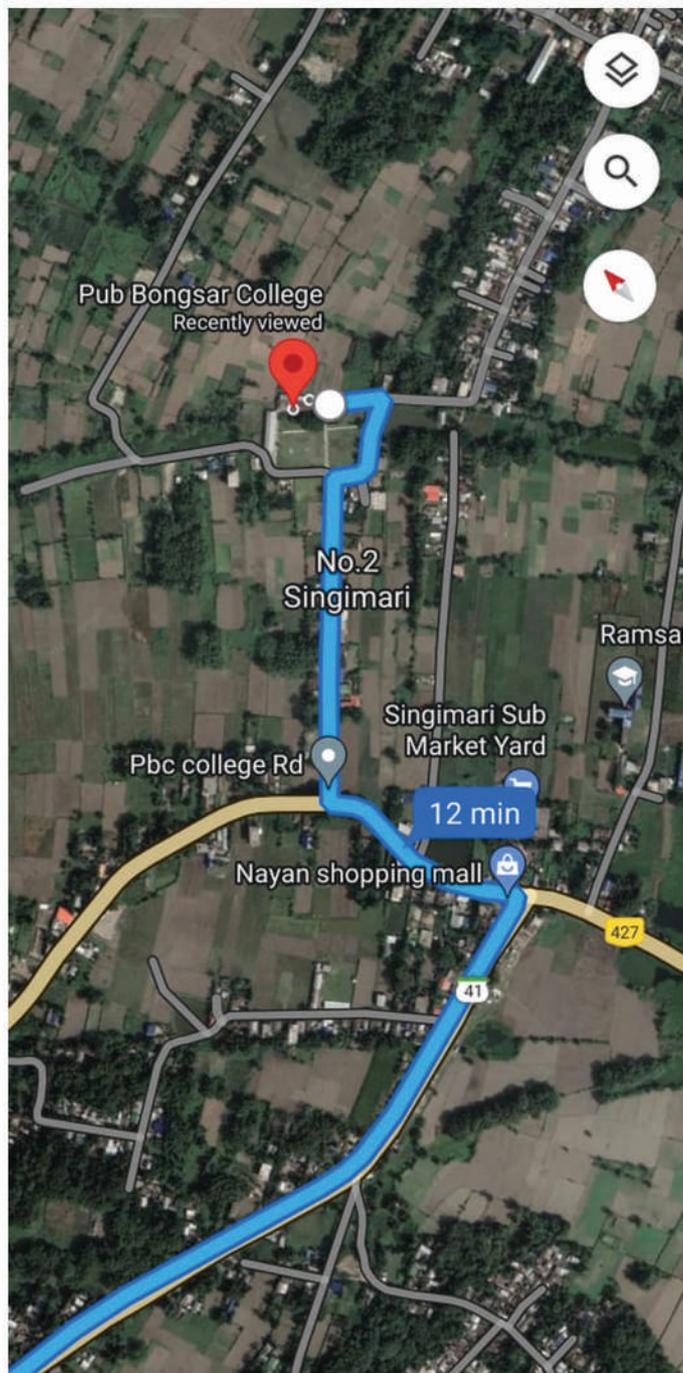
Geologically, the land of Pub Bongsor College comprises of Quaternary fluvial sediments. The following types of geomorphic landforms are there: Active Flood Plain, Younger Alluvial Plain, Older Flood Plain and River. Most of the area in Pub Bongsor College consists of flood plain, which implies that the land is fertile and suitable for agricultural purposes.

Topography

The area covering the Pub Bongsor College is mostly plane which is good for construction and agriculture.

Regional Connectivity

Pub Bongsor College has a good connectivity with the regional settlement. The area is connected by National Highway - NH 27 and State Highways - SH 41 and SH2. The nearby historically important villages like Pacharia, Dadara, Singimari, Damdama, Gondhmou, Agiyathuri, Bongsharetc are within 05 kms reach of the institute. Other significant places like Sualkuchi and Hajo are within 10kms reach. The Brahmaputra River is to the south of Pub Bongsor College and the connectivity is rich.



Administrative Setup : Governing Body

Office of the Principal

Seven Departments (English, Education, History, Economics, Political Science, Philosophy, and Assamese)

Grievance and Redressal

Eco club

UBI

NSS

Placement

Skill and Vocational cell

Publication cell

Admission Cell

Academic Cell

Entrepreneurship Cell

Environment Cell

Woman Cell

Website Cell

Sports Cell

Cultural Board

Students Welfare Board

Publication Board

Teachers' & Employees' Unit

Students' Union

Red Ribbon Club

Equal Opportunity Cell



Financial Structure of the Institution

The college has limited grants till now. The college is weak in FinTech. After provincialization college is able to have the Government Grant of approximately 9 lakhs in the session 2021-22.

Students' Demography

The demography of the students' community of the college consists of its current numbers and alumni. The college has approximately 700 current students at present in UG (BA) program. The college administration has preferential attitude towards the SC, MOBC and ST students. They even avail government scholarship through the college. The college maintains equal opportunity drive to the differently able students along with poor and reserved categories. Having the maximum numbers from rural background, the college is enthusiastically careful for their teaching learning gap. As the female numbers are maximum in the college the college administration has to take additional care and attention at feminine perspective.



ACTION PLAN Part 1: Short term (up to 5 years plan)

PROPOSED 5 YEARS PLAN FOR PUB BONGSOR COLLEGE	
Infrastructure	<ul style="list-style-type: none"> ▪ Central Library ▪ Academic Complex ▪ Administrative Block ▪ Beautification <ul style="list-style-type: none"> ➤ Garden ➤ Overall Campus ➤ Interior Decoration of Some Rooms ➤ Exterior Designing Initiatives ▪ Drainage ▪ Establishment of Departmental Libraries ▪ Classroom Upgradation ▪ ICT based Classroom ▪ Conference Room ▪ Cycle and Bike Stands ▪ Car Parking ▪ Completion of Main Entrance Gate ▪ Development of Boundary Wall ▪ Boys' Common Room ▪ Girls' Common Room ▪ Individual Rooms for Faculty ▪ Faculty Conference Hall ▪ Meeting Rooms
Academic Activities	<ul style="list-style-type: none"> ▪ To Be Equipped to NEP 2020 ▪ Vocational Education ▪ Skill Based Courses ▪ Introduction of PG courses. ▪ Enhancing Collaboration with Industry ▪ Improvement in Teaching Support System ▪ Increasing Students' Employability Reforms in Institute Governance ▪ Action Plan for Improving Collaboration with Industry ▪ Developing Research Interests Among UG Students ▪ Academic Support for Weaker Students through Book Banks etc. ▪ Faculty Development Plan Based on TNA (Training Needs Analysis) ▪ Industry-Institute Interaction (I-I-I)

Administrative Plan	<ul style="list-style-type: none"> ▪ Updated Office Automation ▪ Different Programs to have Transparency in Administration ▪ Computer Courses for Non-teaching staffs ▪ NAAC Visit ▪ Updated Website ▪ Collaboration with Institutions through MOUs ▪ CSR (Corporate Social Responsibility) Initiatives ▪ Academic and Administrative Audit (AAA) ▪ Ways to Incentivize Faculty and Staff Members for Better Teaching-Learning Methodologies ▪ Developed Strategies to Promote Leadership
Extension Activities	<ul style="list-style-type: none"> ▪ Adoption of Neighbouring Schools ▪ Adoption of Neighbouring Villages ▪ NSS Programs ▪ Programs under UBA
Innovation & Entrepreneurship	<ul style="list-style-type: none"> ▪ “Earn while Learn” Initiative for Economically Backward Students. ▪ “FreshFest”, Yearly Festival for Freshers of the College ▪ Different Workshops ▪ NISP Initiatives
Health, Hygiene & Medical	<ul style="list-style-type: none"> ▪ Cleanliness Drives ▪ Health <ul style="list-style-type: none"> ➤ ToiletBlock ➤ Fast Aid Box ➤ Infirmary ▪ Day Care Room ▪ Hygiene Drives ▪ Open Gym ▪ Fire Extinguisher ▪ Fast Aid Facility ▪ First Aid & Sick Room ▪ Green Initiatives
Sport & Wellness	<ul style="list-style-type: none"> ▪ Development of Outdoor Playground ▪ Indoor Games Facilities ▪ Updated Toilet Culture for Girl Students
Life Style Facility	<ul style="list-style-type: none"> ▪ Dustbin Facilities ▪ Drinking Water Facilities ▪ Stationary Shop Inside the Campus ▪ Canteen ▪ Toilet for Differently Able Students ▪ Reprographics

ACTION PLAN Part 2: Medium term (up to 10years)

The success of the Short term will lead to the Medium term. The Medium term will consist of maximum running agenda of the Short term. Apart from these, the following are the programs which are specified for Medium term.

PROPOSED 10 YEARS PLAN FOR PUB BONGSOR COLLEGE	
Infrastructure	<ul style="list-style-type: none">▪ Central Library▪ Academic Complex▪ Administrative Block▪ Recreation center▪ Car parking▪ House Keeping▪ Hi tech Gym▪ Medical Room▪ Alumni Centre▪ ICT Based Facilities

ACTION PLAN Part 3: Long term (up to 15 years)

The size of the Long term will depend on the success of the Short and Medium terms.

PROPOSED 15 YEARS PLAN FOR PUB BONGSOR COLLEGE	
Infrastructure	<ul style="list-style-type: none">▪ GLAM (Gallery Library Archive Museum)▪ Staff Quarter▪ Hostel facilities▪ Auditorium▪ Playground with pavilion▪ Computer lab

CONCLUSION: Gap Analysis on the Basis of SWOT

In the rural areas like Pub Bongsor Mouza, an integrated spatial and academic planning in the IDP of the college would be required:

- Managing growth and change over time in the neighbouring areas.
- Providing for orderly and predictable development in the future for the institution.
- Protecting and managing environmental resources in the college premise.
- Setting priorities for developing and maintaining infrastructure and public facilities in the institution.
- Strengthening local identity and character of the neighbouring areas.
- Creating a framework for future policy decisions for all stakeholders of the college.
- Promoting inclusive, open, and democratic planning of the institution.
- Providing guidance to students, teachers and staff, Governing Body, corporate tie ups, developers, government authorities.

SWOT Analysis

In some heads or sub heads, if we contribute accordingly in our short and medium term period that will lead or derive the long term action plan.

Strengths

The strengths include:

1. Healthy enrolment of students on the basis of Gross Enrolment Ratio (GER)
2. Motivated Principal and Committed Teaching and non -teaching Staff
3. Sufficient own land for further infrastructural development
4. NSS, UBA, NISP, Red Ribbon Club etc. which promote social responsibility among the students.
5. A supportive system encouraging participation in seminars, research activities and publications.
6. Student counselling and Student Grievance cell to address the needs of students

Weaknesses

1. No 12 b UGC recognition.
2. No NAAC visit till date
3. Lack of basic infrastructure indicated in the shortage of classrooms, inadequate financial assistance for library books and automation.
4. Lack of sufficient sports facilities
5. No auditorium
6. No conference hall
7. Insufficient training programmes for faculty to upgrade themselves for the latest developments within the subject area.
8. Soft skills of students.
9. Limited Institution- Industry interaction
10. Shortage of Computers
11. Limited Resources and facilities of laboratories.
12. No Hostel accommodation (For Boys and Girls).
13. No spacious rest rooms for girls.
14. No provision for Department wise staff rooms.
15. Insufficient Library Space/furniture, Reference section and Reading Room
16. Limited Subscription to reputed e-Journals.
17. No smart/ technology enabled classrooms.
18. Skill gap of non-teaching staff for UG programmes and research
19. Association of Alumni with Institute needs to be strengthened

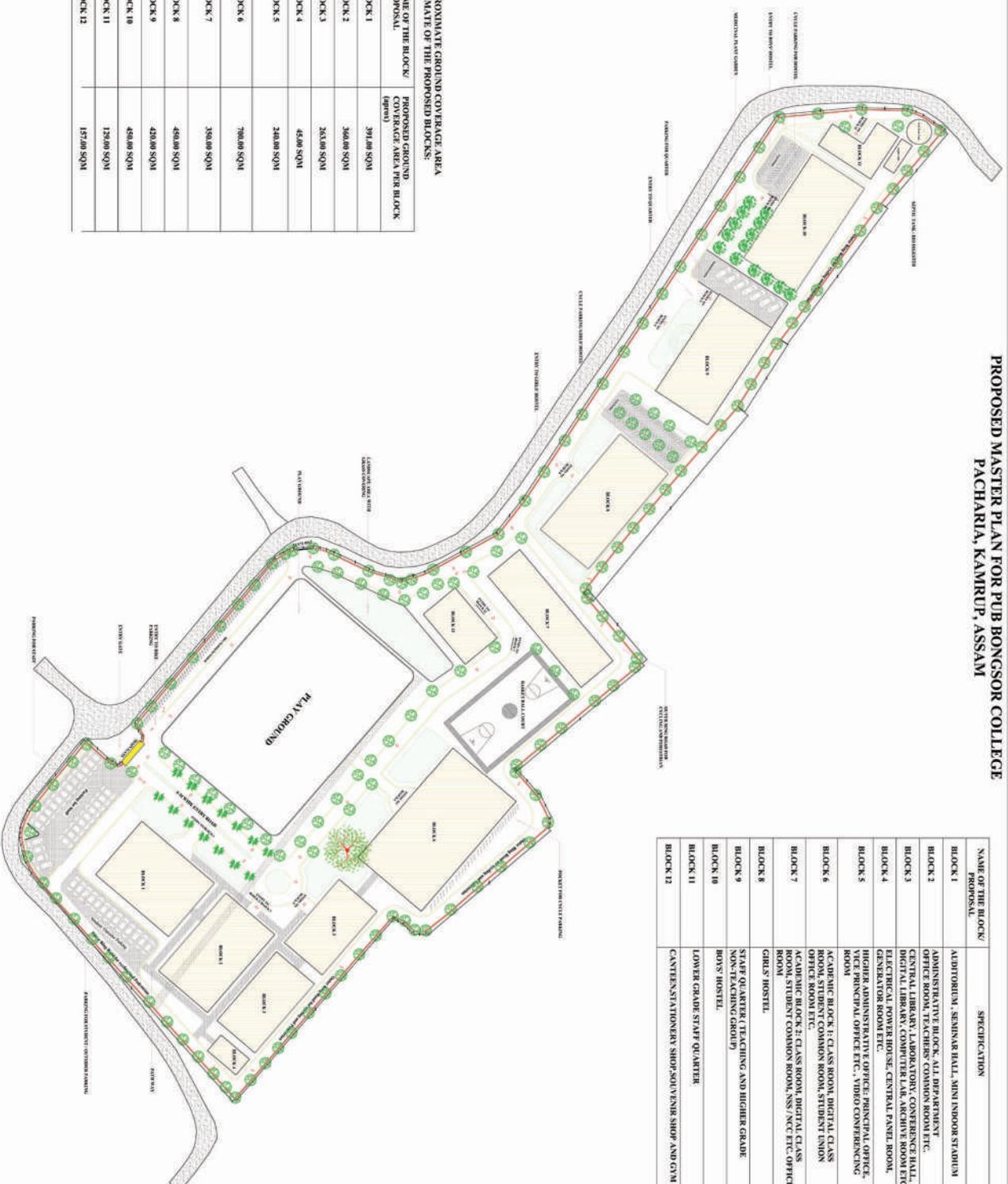
Opportunities

1. Starting of vocational courses lead to the more research activities
2. The availability of trained and qualified faculty will increase in the college if PG and skill-based courses are introduced.
3. Possibility to Increase the innovation and research in rural areas and harness local talents.
4. Tie-up opportunities with various Governmental organisations and NGOs
5. Establishing a Finishing school in vocational courses, add-on courses and self-employment training.
6. Students coming from rural area can communicate better with rural people for training them in need-based technologies and thus in earning their livelihood
7. Good opportunity for associating well-placed alumni for the development of Institute
8. Being located in rural area, good opportunity exists for the Institute to offer IT-based services to the nearby populace

Threats

1. Limited financial resources
2. Insufficient infrastructure

**PROPOSED MASTER PLAN FOR PUB BONGSOR COLLEGE
PACHARIA, KAMRUP, ASSAM**



NAME OF THE BLOCK/ PROPOSAL	SPECIFICATION
BLOCK 1	AUDITORIUM, SEMINAR HALL, MINI INDOOR STADIUM
BLOCK 2	ADMINISTRATIVE BLOCK, ALL DEPARTMENT OFFICE ROOM, TEACHERS' COMMON ROOM ETC.
BLOCK 3	CENTRAL LIBRARY, LABORATORY, CONFERENCE HALL, DIGITAL LIBRARY, COMPUTER LAB, ARCHIVE ROOM ETC.
BLOCK 4	ELECTRICAL POWER HOUSE, CENTRAL PANEL ROOM, GENERATOR ROOM ETC.
BLOCK 5	HIGHER ADMINISTRATIVE OFFICE, PRINCIPAL OFFICE, HIGHER ADMINISTRATIVE OFFICE, etc.
BLOCK 6	ACADEMIC BLOCK 1: CLASS ROOM, DIGITAL CLASS ROOM, STUDENT COMMON ROOM, STUDENT CLASS OFFICE ROOM ETC.
BLOCK 7	ACADEMIC BLOCK 2: CLASS ROOM, DIGITAL CLASS ROOM, STUDENT COMMON ROOM, NSS/ NCC ETC. OFFICE ROOM
BLOCK 8	GIRLS' HOSTEL
BLOCK 9	STAFF QUARTERS (TEACHING AND HIGHER GRADE NON-TEACHING GROUP)
BLOCK 10	BOYS' HOSTEL
BLOCK 11	LOWER GRADE STAFF QUARTER
BLOCK 12	CANTINE, STATIONERY SHOP, SOUVENIR SHOP AND GYM



PROJECT TITLE:
PROPOSED MASTER PLAN FOR PUB BONGSOR COLLEGE
PACHARIA, KAMRUP, ASSAM

AREA STATEMENT:
PLOT AREA: 14523.00 SQM (Area of 19 Bigha + 6 Kath + 758.10 SQM)
TOTAL LENGTH OF THE BOUNDARY WALL: 2421.00 M

LEGEND	
1	PARKING TAXI
2	PLAN GROUND
3	EXISTING TREE TO BE RETAIN
4	BOUNDARY WALL
5	LAKE
6	WALK WAY
7	EXISTING DRINK
8	PROPOSED BUILDING
9	PROPOSED PLANTATION
10	PROPOSED ROAD

APPROXIMATE GROUND COVER AREA ESTIMATE OF THE PROPOSED BLOCKS:

NAME OF THE BLOCK/ PROPOSAL	PROPOSED GROUND COVER AREA PER BLOCK (SQM)
BLOCK 1	391.00 SQM
BLOCK 2	360.00 SQM
BLOCK 3	262.00 SQM
BLOCK 4	45.00 SQM
BLOCK 5	340.00 SQM
BLOCK 6	700.00 SQM
BLOCK 7	350.00 SQM
BLOCK 8	450.00 SQM
BLOCK 9	420.00 SQM
BLOCK 10	450.00 SQM
BLOCK 11	125.00 SQM
BLOCK 12	157.00 SQM

PROJECT ARCHITECT / PLANNER:
AR. KAUSHIK KRANVI
BARCH. MILAN (Urban and Regional Planning)

PROJECT ENGINEER:
ER. SEWALI KALITA
RITIK, MITRA

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Kranvi Civil Engineers
Kranvi Mechanical Engineers
Kranvi Electrical Engineers
Kranvi Structural Engineers
Kranvi Surveyors
Kranvi Quantity Surveyors
Kranvi Cost Estimators
Kranvi Project Managers
Kranvi Site Supervisors
Kranvi Construction Supervisors
Kranvi Health and Safety Officers
Kranvi Environmental Officers
Kranvi Quality Control Officers
Kranvi Document Controllers
Kranvi Information Management Officers
Kranvi Project Support Staff

THANK YOU